

## JLAB 2019 JROTC UNIT BEST PRACTICE

<u>Date:</u> 4/24/19	<u>School:</u> Fountain Fort Carson	<u>School Address:</u> 900 Jimmy Camp Road, Fountain, Colorado 80817
<u>JROTC Unit Name:</u> Mighty Trojans	<u>Unit Telephone Number:</u> 719-382-1666	<u>Unit Email Address:</u> hmaison@ffc8.org
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JROTC Unit Best Practice (one per form only):

Discussion (The who, what, when, where and how of the Best Practice, e.g., components of the function, organization (staff responsibilities, command and control), resources needed (money, people, supplies, transportation, and equipment) timeline from planning to completion, etc.)

Our school hosts a number of competitive events annually within the state of Colorado and to support these events it requires a lot of Cadet information. So one of our best practices is our online registration and scoring system used through Google Drive. Most people have access to Google Drive and it is no cost.

Through the use of Google Sheets, we developed an online registration form that is populated by the coaches of the competing teams. We share the link of the event form and email it out to the programs in the state. Prior to sharing the link, the sharing permissions must be changed to allow editing by those who have the link. Sharing via email addresses will not work with some districts. Prior to sending the coaches the link, we set the format of cells if required through the use of data validation.

Using the information contained in the spreadsheet, event scoring rosters can be developed in the online scoring system for the event. The online scoring system quickly tallies the results of the event and keeps a real-time ranking of participating teams. This system can be advanced further by providing judges access to a judging form for Drill or Raider events. However, this requires a good wireless network that will communicate from the various locations. So we chose not to use a form due to most of our events being located outside of our wireless network range. We also use this data for event certificates using mail-merging.

For each event, our Cadet Staff is expected to enter the judges' scoring data into the scoring system. We tell our judges not to add their scores as our staff adds the scores for each judge and enters the total into the event tab. This saves a lot of time in the meet and keeps us on the 10-minute rotation for each team. The total score from the judge team is automatically summed and ranked. The top 3-5 teams (depending on awards) are highlighted for each of identification through the use of conditional formatting. This provides real-time results as soon as data is entered. We project the event scoring on the TV system tied to our school so the scoring may seem transparent to participants. Coaches and supporters can use the published link to view the online scoreboard as well.

This system is a collaborative process that starts at the event coordinator, transfers through the participating teams, judges, scoring committee and returns back to the coordinator for presenting awards. It also can be used often and refined each year. It is easily shared and maintained by our Cadets.

**We all do some things better than others. Likewise, some JROTC units are better at some things than other JROTC units. We call those Best Practices. We think that the "best" best practices come from the best units. If your unit's day-to-day performance is a reflection of your accomplishments on JLAB Level**

**I and Level II, and we think that it is, then we believe your unit to be among the best. We want you to tell us about your best practice(s). Complete and submit this form on one or more of your unit's best practices. Use a separate form for each Best Practice. Be detailed in your report so that the other 3,400+ JROTC units in the country with whom we will share it can read and execute it without questions! This report form is designed to expand as you type. It should accommodate your report without attachments. Should that not be the case, submit your report(s) in a format that works for you. Please name your file with your school name.**

**Below is a non-all-inclusive list of possible unit best practices.**

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| <ul style="list-style-type: none"> <li>● Academic Team</li> <li>● Drill Team</li> <li>● Orienteering Team</li> <li>● Raider Challenge Team</li> <li>● Rifle Team</li> <li>● Color Guard</li> <li>● Marksmanship Training</li> <li>● Awards Ceremony</li> <li>● Awards support from outside organizations</li> <li>● Cadet retention in JROTC</li> </ul> | <ul style="list-style-type: none"> <li>● Fundraising</li> <li>● Leadership Team</li> <li>● JCLC</li> <li>● Service Learning/Community Service</li> <li>● Military Ball</li> <li>● Cadet Commander and Staff Organization and Functions</li> <li>● Cadet Scholarships</li> <li>● Technology support of unit from school and community</li> <li>● Educational and Orientation Trips</li> <li>● Cadet Challenge</li> </ul> |
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**THIS IS NOT A GRADED ASSIGNMENT BUT IT IS REQUIRED FOR YOUR TEAM TO COMPETE IN THE CHAMPIONSHIPS.**